

ESOL Skills for Life

Level 2 – Writing

Sample paper 4

Your full name:.....
(BLOCK CAPITALS)

Candidate number:.....

Centre number:.....

Exam date:.....

Time allowed: 110 minutes

- ▶ Write your name, candidate number, centre number and exam date on the front of this exam paper.
- ▶ You must not open this exam paper until instructed to do so.
- ▶ Please complete **all four** tasks.
- ▶ Write your answers in blue or black pen on the exam paper.
- ▶ You must not use pencil, erasable pen or correction fluid on the exam paper.
- ▶ You must not use a dictionary in this exam.

For examiner use only

Examiner initials	Examiner number

Planning section

For this exam you must show you know how to plan your writing. Use this section to plan your answer to one or two of the tasks in this exam paper. Remember, you **must** plan at least one answer in this box.

Use this box to plan your answers.

Outline how this transfer will benefit the company.

Blank writing area with horizontal dotted lines for the first task.

Describe what help you will need for the transfer.

Blank writing area with horizontal dotted lines for the second task.

A large rectangular writing area with horizontal dotted lines for guidance. The area is bounded by a solid black line on the top, bottom, and sides. The interior is filled with horizontal dotted lines, providing a guide for writing. There are 20 dotted lines in total, spaced evenly down the page.

